



- Industry based, delivering skills for every project
- Practical, engaging, and interactive
- Group training combined with personal coaching
- Delivered by experienced project professionals



# Why this course?



Plan. Govern. Lead change. Transition. Deliver.

Whether you're a professional project manager or an accidental one, this course provides the knowledge, skills, and mindset required to deliver successful projects.

This course is for people working on projects in any industry, including:

- Project manager
- Work package manager
- Project sponsor
- Program manager
- PMO staff member
- ICT specialist
- Business partners
- Contract manager
- Marketing specialist
- Asset manager
- Project officer
- Policy officer
- Events coordinator
- Engagement officer
- Construction manager



This was the most useful course that I have ever done, degree included.

Daniel - NSW Government

100%
of learners in
2023 said they
would recommend
this course to
others.

## This course prepares learners to:

- Plan and manage projects using industry-standard processes, tools & techniques.
- Think strategically to ensure projects deliver long-term outcomes and benefits.
- Engage senior stakeholders to facilitate governance, align interests, & resolve conflict.
- Build and lead teams with emotional intelligence to drive productivity and performance.
- Respond to risks, issues and complexity in today's volatile and complex environments.

Of 750 survey responders trained by Elemental Projects, **93%** said that they were a **better project manager** because of this training.















## Dates & details: 2025 October Intake

Talk to us about in-house delivery, with assessments customised to reflect your project management framework.

BSB50820 Diploma of Project Management - October Intake (EP.25.03)



#### MODULE 1

Delivering Successful Projects

Welcome - 24 Oct 2025

Session 1: Contemporary Project Management

30 Oct 2025

9am-12.30pm in Zoom

Session 2: Project Management Simulation

6 Nov 2025

9am-12.30pm in Zoom

Session 3: Predictive Project Lifecycles

13 Nov 2025

9am-12.30pm in Zoom

Session 4: Scoping Projects

20 Nov 2025

9am-12.30pm in Zoom

Assessment Walkthrough

Module 1 Assessment Due

#### **MODULE 2**

The Science of Project Management

Session 5: Scheduling Projects

29 Jan 2026

9am-12.30pm in Zoom

Session 6: Budgeting and Cost Control

5 Feb 2026

9am-12.30pm in Zoom

Session 7: Quality Management

12 Feb 2026

9am-12.30pm in Zoom

Session 8: Risk & Complexity on Projects

19 Feb 2026

9am-12.30pm in Zoom

Assessment Walkthrough

Module 2 Assessment Due

The People Side of Projects

MODULE 3

Personal Leadership Coaching (Session 1: plan)

Peer Coaching Kick-off Webinar – 24 Apr 2026 (\$<sup>\$</sup>)



MODULE 4
The Art of Project
Leadership

Personal Leadership Coaching (Session 2: review)

~10 learner-led Peer Coaching Sessions, held weekly from the start of Module 3 to the end of Module 4.

Session 9: Leading Up and Down – Governance & HR

30 Apr 2026

9am-12.30pm in Zoom

Session 10: Comms and Stakeholder Engagement

7 May 2026

9am-12.30pm in Zoom

Assessment Walkthrough

Module 3 Assessment Due 21 Jun 2026

Session 11: Emotionally Intelligent Leadership

16 Jul 2026

9am-12.30pm in Zoom

Session 12: Building and Leading Teams

23 Jul 2026

9am-12.30pm in Zoom

Assessment Walkthrough 31 Jul 2026

Module 4 Assessment Due 23 Aug 2026

• All sessions can be attended online, with the option of attending the first and last session in-person.

- Exit points (\*) means learners can exit early with a Statement of Attainment in 2, 6, or 9 units.
- Learners can use internal project management tools & templates for work-based tasks, or ours.
- Everything learners need is provided through the Resource Hub a private, custom web page.
- All sessions are recorded and uploaded to the Hub within days, so missed bits can be caught up.
- Student Support is always an email away, to answer questions or resolve issues, if needed.

## What's included



## Over 12 months, learners progress through **four modules**, developing their knowledge, skills, and confidence through:

- Facilitator-led training sessions engaging presentations peppered with group activities.
- Personal coaching sessions focusing on a self-selected element of project leadership.
- Peer-coaching sessions to support the development of emotional intelligence.
- Detailed feedback on assessments from assessors with extensive industry experience.

## 12 interactive training sessions:

## Module 1: Delivering Successful Projects

Session 1: Contemporary Project Management

Session 3: Predictive Project Lifestyles

Session 2: Mencken Madness Simulation

Session 4: Scoping for Long-Term Value

#### Module 2: The Science of Project Managment

Session 5: Scheduling Projects

Session 7: Quality Management

Session 6: Budgeting and Cost Control

Session 8: Risk and Project Complexity

### Module 3: The People Side of Projects

Session 9: Leading Up and Down – Governance and People Management

Session 10: Leading Out - Effective Stakeholder Engagement

### Module 4: The Art of Project Leadership

Session 11: Emotionally Intelligent Leadership Session 12: Building and Leading Teams



Relevant knowledge and skills balancing the 'science of project management' with the 'art of project leadership'



Practical, immersive learning focused on self exploration and discovery with personal and peer coaching



Contemporary content exploring current real-world challenges and emerging trends in project delivery

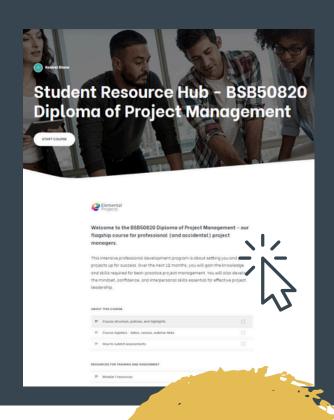


Multiple interactive methods including simulations, case studies and work-based application

## Resource Hub

All learning resources are conveniently accessed through a single, private website called the 'Resource Hub'. It includes:

- Course information and policies
- Assessment resources
- Training resources
- Relevant readings, reports, and articles
- Generic project management templates
- Recordings of all sessions and webinars



## Units of Competency

- 1. BSBPMG530 Manage project scope
- 2. BSBPMG531 Manage project time
- 3. BSBPMG532 Manage project quality
- 4. BSBPMG533 Manage project cost
- 5. BSBPMG536 Manage project risk
- 6. BSBPMG540 Manage project integration
- 7.BSBPMG534 Manage project human resources
- 8.BSBPMG535 Manage project information & communication
- 9.BSBTWK502 Manage team effectiveness
- 10. BSBPMG539 Manage project governance
- 11. BSBPEF502 Develop and use emotional intelligence
- 12. BSBPMG538 Manage project stakeholder engagement

These topics align the course with national and global standards for project management.

## Industry alignment

Course content is continuously updated to maintain alignment with:

- International Project Management Association (IPMA) ICB4The Guide to the Project Management Body of Knowledge (PMBoK), 7th Edn, PMI, 2021
- Global Alliance for the Project Professions (GAPPS) guiding frameworks
- Public Sector Capability Framework Project Management Capability

## Am I eligible?



## To be eligible to enrol, learners must:

1. Have at least one year of experience working on projects (this could be as a project manager (formal or 'accidental'), work-package manager, policy implementer, or other role in which you manage a component of a project).





2.Be an Australian citizen or permanent resident, or NZ citizen living in Australia.

## How much time is involved?

- 12 training sessions, held 9am-12.30pm all online or with the first and last in-person
- 10 hours of optional pre-learning online content to prepare for training sessions 3-12
- 8 peer-coaching sessions (1 hour each) held weekly throughout Modules 3 and 4
- 4 assessment walkthrough webinars to clarify what's expected and allow for Q&A
- 2 personal coaching sessions with a personal leadership coach
- Plus approximately 10 days of independent work to complete assessments

## How much does it cost?

## \$4,950 (GST Free) per person

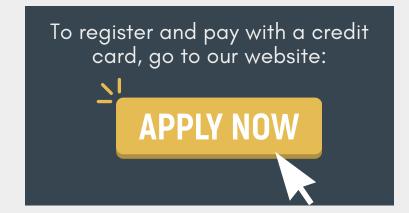
Or \$4,650pp (GST Free) for early birds or groups of 3 or more Or \$4,350pp (GST Free) for groups of early birds (3 or more people booked more than 6 weeks before course commencement)

Contact us for a quote for customised, in-house delivery.

Refer to the <u>Student Handbook</u> for details about our cooling off period and cancellation policy.



## How do I register?



To pay by EFT and for group bookings, email us for an invoice:



# Learning outcomes to benefit both learners and employers

95% of learners in 2023 strongly agreed that their trainers had excellent knowledge of the subject.

## Learner benefits

#### CAREER ADVANCEMENT

Raise the bar on how you work to boost your career prospects and unlock new job opportunities.

#### SKILL DEVELOPMENT

Gain in-demand skills that are highly valued across industry – from defence, infrastructure, and construction; to IT, telco, and business; to environment, health, and social outcomes.

#### **CONFIDENCE & CONNECTION**

Build your confidence in leading and managing projects and programs while developing your professional network within and outside your organisation.

#### **RECOGNITION**

Enhance your credibility by earning a respected, nationally-recognised qualification with pathways to professional certification.

## **Employer benefits**

#### **PROJECT SUCCESS**

Skilled project professionals means more projects delivered on time, within budget, to satisfied stakeholders.

#### **EFFICIENCY & MATURITY**

Uplift organisational project management capability and maturity through standardised practices aligned with national & global standards and continuous improvement.

#### **REDUCED RISK**

Experience fewer risks, issues, and project failures by equipping staff with the knowledge and skills to respond effectively to these challenges.

#### BENCH-STRENGTH

Build resilience to staff churn while attracting and retaining top talent by investing in your people and developing 'bench-strength'.



This course enabled me to have a great year in project management. I delivered two challenging but rewarding projects, won the CEO award for these projects, and have been helping our PMO to improve our project management systems.



Uplift project management and leadership capability to enable good work, done well.



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